

## NATIONAL TRAINING CENTRE, PACHMARHI

NTC Circular No. 41 / 2024 / 2258

Dated: 12.09.2024

To,  
All the State Secretaries,  
State Associations of  
The Bharat Scouts and Guides  
**INDIAN UNION**

**SUB: 64<sup>th</sup> Assistant Leader Trainers Course (Guide Wing) – reg.**

Dear Sir/Madam,

Assistant Leader Trainers (Guide Wing) Course is scheduled to be held at the Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh.

The aim of the training is "to provide an opportunity for the sharing of experiences in the consideration of advanced training methods, demonstrations and development of new training method and an examination of existing training method and techniques with the objectives of recommending improvement and to provide a trainer to run all types of courses of the section concerned.

The details of the course are as follows:

1.	Name of the Course	<b>64<sup>th</sup> Assistant Leader Trainers Course (Guide Wing).</b>
2.	Dates of the Course	<b>05.12.2024 to 11.12.2024 (Seven Days)</b>
3.	Venue	The Bharat Scouts and Guides, National Training Centre, Pachmarhi, Madhya Pradesh - 461881
4.	Arrival	On 04.12.2024 evening or before 09:00 A.M. on 05.12.2024. Registration at 09:00 A.M. on 05.12.2024 in proper uniform. Late comers will not be admitted for any reason
5.	Departure	11.12.2024: After Lunch. (return journey reservation may be done accordingly)
6.	S/G Welfare Fund	<b>Rs. 3500/-</b> (Rupees Three Thousand Five Hundred Only) is being the contribution towards Scout/Guide Welfare fund to cover the cost of boarding, lodging and training materials to be remitted online. NO CASH- will be accepted at the time of Registration. Bank Slip/ UTR Number and Date. Deposit slip should be submitted along the application form or at the time of Registration. <b>BANK DETAILS FOR ONLINE PAYMENT</b> Bank Name- State Bank of India Branch- PACHMARHI Bank A/c No. – 11265122084 IFSC Code – SBIN0001046
7.	Subsidy	Subsidy @ Rs. 70/- per head per day and travelling expenses @ Rs. 550/- or actual whichever is less will be reimbursed on receipt of Government Grant.



8.	Who can Attend	An Pre Assistant Leader Trainer: - 1. Having the experience of at least one year after the completion of Pre-ALT Course successfully and run the unit effectively. A certificate to this effect is to be submitted along with application for the Course. 2. She must have good ability as a practical Guider and good record as a warrant holder. 3. Should assist for the whole duration at least one Basic/ Advanced course after Pre-ALT Course in her concerned section. 4. Should be prepared to develop her skills further, once appointed. 5. Pre-Course Assignment to be submitted @ email <a href="mailto:guidetraining@bsgindia.org">guidetraining@bsgindia.org</a> and <a href="mailto:adtraining@bsgindia.org">adtraining@bsgindia.org</a> by <b>20<sup>th</sup> November 2024</b> .
9.	What to Bring	Usual camp kit: Two Sets of correct and complete Uniform as per APRO III (Black shoes, Camel colour socks, HWB Scarf, Nylex Belt etc.) should be brought. Mosquito net, personal medicines, bedding, torch, odomos tube, chart paper (atleast 06), pen, pencil, marker/sketch/white board pen etc., 200 page notebook. <b>Reference books:</b> Scouting for Boys (Hindi/English), Scheme of Training (GW), APRO I & III, WAGGGS, Rules book, Job Profile book, Life Story of B.P. & Milestone to be carried
10.	Important Dates	Application to be submit by – <b>30<sup>th</sup> October 2024</b> Selection letter will be issue by NTC by – <b>05<sup>th</sup> November 2024</b> Pre-Course Assignment to be submit by – <b>20<sup>th</sup> November 2024</b>
11.	Aadhaar Number	The Aadhaar Number is compulsory. Photocopy of Aadhar is to be submitted at the time of Registration.
12.	UID	Register your unit on Membership Registration portal of BSG – <a href="http://www.bsgindia.org">www.bsgindia.org</a>

Duly recommended application should reach NTC on or before **30<sup>th</sup> October 2024**. State Training Commissioners are requested to take immediate action to depute eligible candidates to strengthen the Training in their states.

Participants **SHOULD NOT** proceed for the course without receiving the "Selection letter" from National Training Centre. Participants bringing application by hand will not be admitted.

Thanking you,

Yours Sincerely,



**(KUMUD MEHRA)**  
**Assistant Director (Training)**

1. Application Form.
2. Pre-Course Assignment

**Copy to:-**

1. All the NHQ Office Bearers of the Bharat Scouts and Guides, National Headquarters.
2. Chairman/Secretary, Railway Scout and Guide Board, Rail Bhawan, New Delhi.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shahid Jeet Singh Marg, New Delhi - 110016.
4. The Commissioner, Novadaya Vidyalaya Samiti, Institutional Area, B-15, Sector - 62, Noida, Uttar Pradesh – 201309.
5. All the District Secretaries, District Association of Dammam, Riyadh, Muscat and Jamiat Youth Club.
6. The State Training Commissioner (G) for providing Pre-Course Assignment to candidates.

**ALT (GW) Pre-Course Assignment**  
**SUBMIT AT THE TIME OF REGISTRATION**

<b>Assignment No. 1</b>	What is Scouting/Guiding? How does it help the Scouts & Guides in all round development?
<b>Assignment No. 2</b>	Explain B.P.'s Saying 'The character of the Nation depends on the individual character of its member'.
<b>Assignment No. 3</b>	What is youth programme? List out at least 05 youth programme with its value.
<b>Assignment No. 4</b>	What are the training needs of a Unit Leader? Explain them in brief.
<b>Assignment No. 5</b>	State the difference between community development project and community services. How is it helpful in education? In Scouting/Guiding community development will build a strong social relation with a purpose of building a strong nation. Justify it.
<b>Assignment No. 6</b>	Prepare a quiz booklet on WAGGGS at least 100 question and answer (objective type).
<b>Assignment No. 7</b>	Prepare a booklet of B.P. and Lady B.P. sayings indicating the reference.
<b>Assignment No. 8</b>	Illustrate the vast meaning of our motto 'Be Prepared' with solid examples.
<b>Assignment No. 9</b>	Encourage 100 Bulbul/Guide/Ranger to become U Reporter. For details refer NHQ Circular No. 147/2020 dated 2 <sup>nd</sup> November, 2020 and submit report with UR No.

**The Bharat Scouts and Guides, National Training Centre, Pachmarhi (M.P.)**

***Application for the Course for Assistant Leader Trainers (GW)***

Section \_\_\_\_\_

To

The Dy. Director of Guides (Ldr. Trg.)  
The Bharat Scouts and Guides, National Training Centre,  
Pachmarhi, M.P. 461881.

Passport  
Photo in  
Uniform

Madam,

I hereby apply for the Course for Assistant Leader Trainers to be held at NTC Pachmarhi from \_\_\_\_\_ to \_\_\_\_\_

1. Name of State : .....
2. Full Name (In Block Letters) : .....
3. Full Home Address : .....  
.....  
.....  
..... Pincode : .....

E-mail ..... Mob. ....

UID .....

Online Membership Registration – visit and register at [www.bsgindia.org](http://www.bsgindia.org) if not register earlier

4. Occupation : .....
5. If professional, rank and posting : .....

6. Date of Birth : 

D	D	M	M	Y	Y	Y	Y
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7. Educational Qualification : .....

8. Have you been a Bulbul/ Guide/ Ranger,  
if so give details, Place, Years etc. : .....

9. Service in the Movement as an Adult Leader.  
Give details- Rank, Years, Warrant Nos. ....

10. List of books on Scouting/Guiding  
have studied. ....

11. Subject well versed in Guiding. ....

9. Holding U.L. warrant for (if any) : .....

(Photocopy enclosed) Warrant No. \_\_\_\_\_ Date \_\_\_\_\_ Valid till \_\_\_\_\_

10. Past training details

SI	Name of the Course	From	To	Venue	Certificate No. & Date	Leader of the Course
1	Basic Course					
2	Advanced Course					
3	HWB Course					
4	Pre-ALT Course					

11. Training Courses Assisted after Pre-ALT.

SI	Name of the Course	From	To	Type of work done	No. of Participant	Leader of the Course
1						
2						
3						
4						

\* Produce Certificate issued by L.O.C.

12. Any special interest / skill: \_\_\_\_\_

I shall abide by the code of conduct, rules and the discipline of the Bharat Scouts and Guides as well as rules of the Training Course

**Signature of the Candidate**

**Recommendation**

The applicant Mrs. /Ms..... is an active Unit Leader/professional of our LA/DA/SA and is interested to spare her services in the area of Unit Leaders Training. We recommend that she may be admitted to the Course for Assistant Leader Trainers (GW). Her Hon'ble Charge may be issued on successful completion of the course.

**State Commissioner of Guides (Adult Resources)**

**State Training Commissioner (Guide)**

**State Chief Commissioner**

**Forwarded to National Training Centre, Pachmarhi**

**Date**

**Signature of State Secretary**

**USE FOR THE NTC OFFICE**

Admitted in the Course from ..... to .....

If Qualified, Certificate No. ....Date:.....

**DY. DIRECTOR GUIDES (LDR. TRG.)**

Mrs./Ms. ....is appointed as Assistant Leader Trainer of ..... Section.

Hon'ble Charge No..... Date.....

**Chief Commissioner of Guides**

**Chief National Commissioner**



**Merchant Name : THE BHARAT SCOUTS AND GUI**

**UPI ID : 11265122084@sbi**



भारत 2023 INDIA

वसुधैव कुटुम्बकम्

ONE EARTH • ONE FAMILY • ONE FUTURE